

REGIONAL TRANSPORT COMMITTEE

TERMS OF REFERENCE

STATEMENT OF PURPOSE

To plan and promote the establishment of an affordable, integrated, safe, responsive and sustainable land transport system for the Manawatu-Wanganui Region.

To undertake Horizons Regional Council's various responsibilities under the Land Transport Management Act 2003 and any other Act.

COMMITTEE MEMBERSHIP

Requirements for membership and voting rights for committee members are specified under Section 105(2) of the Land Transport Management Act 2003.

The Committee consists of the following members appointed by Horizons Regional Council:

- Two Regional Councillors, one of whom is Chairperson of Council who will be Chairperson of Committee, and a Councillor. The Substitute Chairperson will be the Deputy Chairperson of Council (with voting rights) but will not be a member of the Committee.
- Seven members representing Territorial Authorities (one from each Territorial Authority in the Region). Deputised members attending a meeting in place of a nominated member will have voting rights.
- One member representing the New Zealand Transport Agency.
- A quorum will consist of: (Advisory Membership is not included as part of the quorum).
 - half of the members physically present, where the number of members (including vacancies) is even; and
 - a majority of the members physically present, where the number of members (including vacancies) is odd.

ADVISORY MEMBERS AND BODIES

- The Regional Advisory Group¹
- Advisory members representing land transport user groups appointed formally to the committee, but attending on an 'as required' basis.
- With endorsement from the Chair, advisory memberships may have the provision of rollover at the new triennium.

FUNCTIONS OF THE COMMITTEE

1. As defined in the Land Transport Management Act 2003, the statutory functions of the Regional Transport Committee are to:
 - i Prepare a regional land transport plan, or any variation to the plan, for the approval of the relevant regional council;
 - ii Provide the regional council with any advice and assistance the regional council may request in relation to its transport responsibilities.

¹ Comprised of the technical transport officers from Horizons Regional Council, the seven district/city councils and New Zealand Transport Agency and is administered by Horizons Regional Council.

Other operating objectives:

2. To provide a forum for the discussion of land transport issues of regional significance, and promote comprehensive and region-wide involvement.
3. To provide regional advocacy on transport issues to central government, funding agencies and other transport stakeholders.
4. To prepare regional submissions and make recommendations on transport matters to central government and other agencies, as required.
5. To actively liaise and consult with territorial authorities and other stakeholders to ensure efficient and effective land transport planning.
6. To promote the implementation of the Regional Land Transport Plan and oversee the development and implementation of any special projects or investigations set out within it.
7. To promote road safety in the region.
8. To promote a regional approach to transport planning.

This Committee meets as required, but not less than every three months.

DELEGATIONS

The Committee has delegated authority as follows:

- i. to appoint subcommittees or working groups if required; and
- ii. to undertake all statutory functions and operating objectives listed above.